



Moorpark Country Days in Your Car Street Fair Participant Information

The Moorpark Chamber of Commerce, Rotary Clubs of Moorpark, Ventura County Sheriffs Dept., Moorpark Women's Fortnightly Club, High Street Arts Center, American Legion, Kiwanis Club of Moorpark, Lions Club and the City of Moorpark are pleased to present Moorpark Country Days in Your Car 2020. We invite you to attend in this fun family celebration.

GENERAL INFORMATION

Please understand that this is new to all of us and we are working out the details on the fly!

Those setting up will be deemed "Participants." Those driving in will be "Attendees."

The Attendees are members of the community who will be invited to drive through Arroyo Vista Park on a one-way road, staying in their vehicles and waving back at your smiling Participant faces! Admission is free to the Attendees.

Event date is Saturday, October 3, 2020, rain or shine.

The event will be held at Arroyo Vista Park 4550 Tierra Rejada Road Moorpark, CA 93021

The event is subject to cancellation up to the morning of the event. There is no alternative date and no refunds will be issued. The Goodie Bags will be distributed in the community if the event is cancelled.

The event will allow Attendees in at 9:00 am - 11:00 am and may extend until Noon. At Noon, no additional Attendees will be allowed in.

We expect that all Participants will conform to the CDC and Ventura County Health ordinances at the time of the event. Please wear a mask while in your space. Please Physically Distance Yourself appropriately while in your Space. Please do not become a pedestrian to visit other spaces.

No PPE (Personal Protective Equipment) will be supplied. Please bring your own masks, gloves, shields or materials. We encourage and request the use of Facemasks at all time in respect to your fellow Participant. Please follow CDC Distancing of 6' while at the event.



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APPLICATIONS AND CONFIRMATION

Completed application forms, along with insurance documentation can be mailed to:

Moorpark Chamber of Commerce
c/o Moorpark Country Days
18 E. High St. • Moorpark, CA 93021

Participants applications will be accepted on a First Come First Serve basis until we reach capacity.

No application will be accepted until all PAPERWORK has been turned in.

The event is subject to cancellation up to the morning of the event. There is no alternative date and no refunds will be issued. The Goodie Bags will be distributed in the community if the event is cancelled.

Applications are due on or before September 23, 2020

No applications will be accepted after September 28, 2020.

All participants will receive an email approximately seven days prior to the event. Email will include site maps, parking instructions, booth assignments and any special notices.

AMENITIES

Participants will be allowed in starting at 7:00 am and must be in place no later than 8:00 am. Participants will have until 9:00 am to set up their "booth" space.

Each Participant will be allowed one space. A "Participant" is considered one unique business entity, candidate or entity. We are choosing not to charge for a space, so please understand the intent of the event. We cannot guarantee placement, but every accommodation will be made to make sensible placement of Participants to avoid similar business or candidate adjacent placement.

There will be a void between spaces to ensure Physical Distancing. The space will be a minimum of 10' wide and approximately 15' deep.



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Participants will have room to keep one automobile in their space and still have room for a table, popup or signage. There will be onsite parking for vehicles not in spaces.

Participants must supply their own tables, chairs, canopies, wind weights, displays, signs, etc. NO SUPPLIES are available from organizers.

Portable toilet facilities will be available for use by Participants. No electrical access will be available.

Clean-up and removal of booths and exhibits will begin at noon. Early removal is not allowed. The Country Days Committee does not accept any liability for missing or damaged items.

Participants CANNOT physically interact with Attendees. Nothing can be handed out from the Participants to those driving past. Feel free to wave, show your signage, engage, but please do not approach the Attendees.

Participants can provide the Chamber with up to 500 "items" for inclusion in the free Goodie Bag given to the first 500 Attendees. Items include: Flyer, card, Campaign material, trinket, giveaway, or advertising thingy. No food item please.

All Items must be at the Chamber office on High St. **no later than noon on Tuesday Sept. 29, 2020.**

Pedestrians will not be encouraged but we will not turn them away from using other portions of the park. We will restrict them to not walk the spaces. The Joel Burchfield Bridge will be manned, and Pedestrians will be discouraged.

LIABILITY INSURANCE REQUIREMENT FOR VENDORS

All Participants must have a minimum of \$1,000,000 general liability insurance coverage. Moorpark Chamber of Commerce and the City of Moorpark MUST be named as additional insured.

A current certificate of insurance (such as ACORD25-S) and additional insured endorsement must be included with this application.



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Participants with employees must also provide a copy of their worker's compensation insurance.

Participants who do not carry insurance may purchase insurance by checking the insurance box on the vendor application. The fee is \$100 for all vendors. Please include insurance payment with your application.

EVENT CANCELATION AND EXCLUSION FROM EVENT

This event is subject to inclement weather. The Country Day Committee reserves the right to cancel the event under extreme weather conditions and will not accept any responsibility for goods damaged due to inclement weather. No rain date will be scheduled. In order to maintain the integrity and family atmosphere of our event, The Country Day Committee reserves the right to exclude any Participant on the day of the event. Participants displaying offensive or vulgar signs, display, or any other materials will be removed from the event. Please be aware that are NO REFUNDS and/or credits for Participant fees.

Participants **MUST** stay within their assigned spaces. NO distribution to Attendees is permitted. This will result in removal from event.



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MOORPARK COUNTRY DAYS 2020 STREET FAIR BOOTH APPLICATION

Business/Organization Name: _____

Contact Person: _____

Address: _____

City / State / Zip: _____

Phone: _____ Email: _____

PAYMENT INFORMATION:

Application Due by **September 23, 2020**
After September 25, 2020, absolutely no applications will be accepted.

Insurance - \$100 for all participants without their own coverage \$ _____

Check or Money Order Enclosed (Make Payable to Moorpark Chamber of Commerce)

We can also accept your credit card. Visa MasterCard AMEX

Card Number Name on Card

Expiration Date CVC Signature

Billing Address: _____



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HOLD HARMLESS

I, the undersigned, and on behalf of all members, employees, volunteers, and all other persons associated with the above referenced business or organization, am voluntarily participating in Country Days. I understand that such participation does not establish or imply an employer-employee or an agency relationship with Moorpark Chamber of Commerce, A nonprofit organization and the City of Moorpark. Participation in this activity and hereby **AGREE TO DEFEND, INDEMNIFY, HOLD HARMLESS, RELEASE AND FOREVER DISCHARGE** Moorpark Chamber of Commerce and the City of Moorpark, from any and all acts of negligence and all claims and demands whatsoever, which the undersigned, any third person, or any persons acting under their behalf, have or may have against Moorpark Chamber of Commerce or the City of Moorpark, by reason of any accident, illness, injury to or death of any person or persons, or damage to or loss or destruction of any property arising or resulting directly or indirectly from participation in Moorpark Country Days and occurring during said participation, or any time subsequent thereto. The terms of this release will serve as a release and assumption of risk for my heirs, executors and administrators and for all of my family members. I, the undersigned, realize that all fees are non-refundable. I understand that this is an outdoor activity and that the Moorpark Chamber of Commerce and the City of Moorpark will not accept any responsibility for goods damaged due to inclement weather. The Moorpark Chamber of Commerce and the City of Moorpark do not provide insurance coverage of any kind for any event participant. The Moorpark Chamber of Commerce and the City of Moorpark strongly recommend that appropriate insurance be obtained by each participant. I, the undersigned, in consideration of the request and permission to participate in Moorpark Country Days, hereby assume full responsibility for all risk of injury or loss that may result from my participation. I, the undersigned, grant to the Moorpark Chamber of Commerce and City of Moorpark at their discretion and free of charge, permission to use still photography of myself or my organization members and/or employees participating in Country Days for the purpose of publicizing said event. I understand that the Moorpark Chamber of Commerce and the City of Moorpark reserve the right to approve or reject any application. I further agree to abide by all terms and conditions as outlined above and in the vendor information packet.

Signed: _____ Date: _____

Print Name: _____ Title: _____

For questions contact 805.529.0322 or info@moorparkchamber.com